



Customer Service Update – Revised Retroactive Nomination Change Request Process

A Retroactive Nomination (“Retro”) is any request to change a nomination after the gas day has ended. Retro nomination changes should not be utilized as a replacement for timely nominations.

Process and Guidelines

Requests must be made via email to AdelphiaScheduling@njresources.com and provide the following information:

- | | |
|--------------------|------------------------|
| 1. Shipper Name | 4. Up/Dn K |
| 2. Gas Day | 5. Up/Dn Name and Duns |
| 3. Contract Number | 6. Volume |
| 4. Nom ID | |

All impacted counterparties must be included in the email request and requests should be made within 5 business days of the impacted gas day.

All requests are subject to operational approval and may be approved or denied at the pipeline’s discretion.

Adelphia Reserves the Right to Reject

- Requests to correct errors after a gas day has been scheduled. Cut notices are provided through out the gas day and there are multiple nomination cycles to ensure all gas is nominated accurately before the end of the gas day.
- Requests to create a new nomination after the day/cycle is complete.
- Requests that negatively impacts a balancing point.
- Any retro request to restore a nomination that was cut going through an area or to a location that was under constraint and subject to capacity cuts.
- Requests that circumvent applicable penalties.

All retroactive changes are made on a best effort basis.