



## Job Titles and Descriptions

The following job titles and descriptions are considered transmission function employees as defined under the Federal Energy Regulatory Commission’s (FERC) regulations.

Title	Job Description
Administrative Services Specialist	Performs skilled administrative support work providing a variety of administrative, program or technical operations, prepares and maintains a variety of detailed records, reports and files, assists employees with programs and projects, provides information, solves problems, responds to inquiries and performs related work as required.
Commercial Marketing Analyst	Responsible for the marketing and optimization of NJR Storage & Transportation assets. Provides related analytical and asset management support including providing coverage for day-to-day S&T commercial activity when needed. Supports the development of strategies for capacity marketing, and optimization. Provides after hours and weekend commercial support as needed. Supports S&T Leadership to advance project development for organic projects to FID, working to obtain anchor shipments to support such projects that achieve established target IRRs for capital investment, etc.
Compression Technician	Services, maintains, and repairs mechanical equipment (compressors, pumps, motors, etc.) used in natural gas transmission systems. The Compressor Technician maintains and operates natural gas (turbine and/or reciprocating) compressors, to ensure the continuous flow of natural gas to customers.
Compression Operator	Responsible for the operation of compressor facilities to ensure that they comply with DOT regulations and are available 24/7 to meet system pressure and flow requirements. The incumbent maintains good communication with Operations and Engineering to help address operational needs and provides assistance and support to Operations daily, ensuring safe, accurate and uninterrupted flow of natural gas through transmission systems. Maintains fleet of gas lift compressors to minimize downtime and maximize production and perform and track routine preventative maintenance on all equipment associated with compression (dehydrators, discharge scrubber, recycle scrubber, filter separators, emission systems etc.).
Contract and Administrative Assistant II	Provide administrative and contract support. Act as liaison between Storage and Transportation (“S&T”), pipeline, legal, finance and credit when establishing contractual documents. Ensure that contract processing follows established policies, tariffs and FERC compliance. Update EBB with contractual counterparties and credit limits.
Control Room Management	Provide oversight of the Control Room Management (CRM) Program to ensure compliance with Federal regulations. Responsible for the administration and

Specialist	documentation requirements of Federal Code 49 CFR Part 192.631 as it applies to Gas Control in LREC. Establish and maintain the Gas Control Training Program which provides for initial and continuous Gas Controller training. Oversees various support functions performed by Gas Controllers and other Control Room personnel related to Gas Supply.
Corporate Risk Analyst	Manage the credit process for the Company's Storage and Transportation businesses. Assist with management of corporate insurance program. Assist with management of corporate Enterprise Risk Management program. Maintain corporate policies and procedures.
Corrosion Technician	Provides a high level of technical support on the transmission system relating to corrosion control and pipeline integrity. Designs and maintains cathodic protection control facilities. Conducts internal and external specialized corrosion tests and maintains accurate reports.
Crew Leader – Instrumentation and Electrical	Responsible for performing all tasks associated with this position in addition to the scheduling and oversight of employees and activities related to the pipeline and associated appurtenance operation and maintenance activities to ensure that these comply with DOT regulations and are available 24/7 to meet system pressure and flow requirements. Provides budgetary input for forecasting and maintains expenditures within budgeted amounts. Assists with the maintenance and operation of a variety of tasks including 3rd party damage, corrosion prevention/mitigation, maintenance and corrective tasks on equipment such as pipelines, valves, valve actuators, instrumentation and electronic equipment, tubing and fittings, pig traps, and rectifiers. Makes decisions in the field to ensure work is being performed to Company standards and as per procedures. Recognizes, reports, and reacts to any abnormal conditions. Maintains good communication with Compression, I&E and Engineering to help address operational needs and provides assistance and support, ensuring safe, accurate and uninterrupted flow of natural gas through transmission systems.
Director Safety, Engineering, Integrity & Compliance	Responsible for transmission pipeline construction and maintenance projects, including overall engineering, corrosion control, procurement, and construction activities. Accountable for meeting project budgets and deadlines. Provides engineering and technical support for construction and maintenance areas. Ensures that the pipeline system complies with regulatory standards. Overall responsibility for integrity management plans. Completes and files essential system regulatory documentation. Evaluates, selects and applies standard engineering techniques, practices and procedures commonly employed in natural gas transmission pipeline construction and operations. Provides leadership, supervision, and development of assigned staff. Lead the Environmental, Health, Safety and Wellness efforts for NJR's S&T Operations; Partner with respective managers and their supervisors to develop strategic goals that ensure compliance, build a safety culture that mitigates and manages risk for all S&T Operations. Partner with plant personnel, commercial services, and scheduling to ensure safe, reliable and optimum service to customers. Responsible for maintaining compliance with pipeline safety regulations, industry standards and general engineering practices. Work with other departments to develop and promote

	commercial opportunities for the assets.
Director Marketing & Business Development	Responsible for the development of growth projects and marketing of pipeline services. Accountability for the development and execution of related business strategies as well as profit and loss targets.
Director of Operations	Oversees Operations of S&T assets including the Adelpia Gateway pipeline.
Director Project Support	Manage Project Support Team and various Owner's Engineering Firms, including Construction Project Managers, in the execution of project oversight, confirmation and process for engineering and construction, and the construction and implementation of multiple storage and transportation projects in execution of the Storage and Transportation's project plan. Develop and implement program standards and oversee project process and transitions for S&T assets, ensuring safety, reliability, compliance, with cost and schedule adherence. Participate in all conceptual FEED studies for S&T growth opportunities.
Director - Rates & Regulatory	Provides analysis and creates drafts for all required rate filings, regulatory filings and related studies for the Company's interstate FERC regulated systems, which includes Adelpia Gateway, LLC. Responsible for making various required regulatory filings.
Instrumentation and Electrical Technician	Implements and maintains electrical power circuits and equipment. Maintains control and automation systems, electronic and pneumatic equipment used in pipeline applications, compressor stations, plant operations and measurement facilities. Includes using pipeline operations and maintenance skills to operate, repair, install, troubleshoot, and perform planned maintenance and corrective tasks on equipment such as pipelines, valves, valve actuators, instrumentation and electronic equipment, tubing and fittings, pig traps, and rectifiers. Performs line locates, maintains ROW (right of way) and markings, oversees foreign line crossings and third-party excavations near company pipelines. Operates and maintains assigned equipment in a manner that meets operational needs in compliance with company and regulatory requirements. Maintains core operational task requirements. Mentors and provides guidance to other I&E technicians and pipeline technicians.
Lead SCADA Engineer	Oversees, maintains, and updates the company's pipeline Supervisory Control and Data Acquisition (SCADA) system, its network data servers, WAN, PC's, printers, and related IT infrastructure to ensure secure and uninterrupted operations. Plans, designs, develops, documents, coordinates, and implements changes to the SCADA system to support pipeline operational changes and engineering projects. Works closely with Control Center Operations to maintain reliable and secure communications with remote PLCs that monitor and control various pipelines and ensures that reliable historical data is available for reports. Recommends system changes and upgrades based on new technologies and best practices to maintain secure and optimally operating systems.
Lead Systems Engineer/ System Planning	Develop, manage and maintain pipeline system hydraulic models using steady state and transient flow simulation techniques to recommend facilities designs for system expansions. Develop and maintain flow diagrams to support regulatory filings, optimize daily system operations and scheduling, analyze system performance, support Gas Control real-time operations and

	<p>maintenance scheduling, and identify facilities and upgrades as required to ensure the proper, cost effective design, evaluation and operation of the company's natural gas infrastructure. Develop database and analytics to move compressor maintenance from calendar/hourly based to condition-based maintenance. Incumbent will work closely with Commercial team on development of system expansions and other midstream investment opportunities and Commercial/Operations teams on optimization of pipeline capacity.</p>
Lead Work and Asset Management Systems Coordinator	<p>Create, maintain and updates as needed the work and asset management system set ups and changes so all users in Adelphia Gateway LLC can perform their daily duties in a safe, reliable, efficient and compliant manner. Oversees and manages the day-to-day work management process in coordination with Adelphia Supervisors/Managers. Ensures all field technicians have the right training, procedures, Operator Qualifications, forms, etc. for the assigned tasks. Creates reports for management to optimize business operations. Creates more efficient work-flows to manage the process through the work and asset management system. Works with IT/HR to test updates &amp; new processes. Creates training materials for techs, Workload and new system users, as well as new procedures. Assists with managing PTO time to ensure resources are aligned with Work Plan. Assists with workload duties during a set schedule each week and during peak demands.</p>
Manager Compliance	<p>Lead the Compliance Program efforts for NJR's Storage and Transportation Department. Partner with respective managers and their supervisors to develop strategic goals that ensure compliance, build a compliance culture that mitigates and manages risk for all S&amp;T. This includes proactively identifying Compliance related risks, opportunities, trends and assessment of performance. Develop, maintain, and track Pipeline Safety Compliance activities and regulations as defined under US DOT CFR 49 190, 191, 192 &amp; 199 Mississippi DEQ, MGOB, Pennsylvania DEP and FERC guidelines for safe operation of natural gas pipelines and storage facilities. Liaise with Federal, State, County and Municipal Agencies. Ensure all compliance programs are completed accurately and timely.</p>
Manager Corporate Risk	<p>This position has overall management responsibility for all corporate casualty, property and Finpro insurance programs, Enterprise Risk Management (ERM) and the credit risk process for S&amp;T assets.</p>
Manager Operations	<p>Directs transmission pipeline operations in a fiscally efficient and effective manner while maintaining a safe and reliable system. Monitors and controls the movement of natural gas through pipelines in accordance with contractual requirements and consistent with system capabilities, operating characteristics and conditions, as well as within State, Local, and Federal Regulations. Provides engineering and technical support for measurement, compression and gas control areas. Evaluates, selects and applies standard engineering techniques, practices and procedures commonly employed in natural gas transmission pipeline operations. Provides supervision, leadership, and development of assigned staff.</p>
Manager OT SCADA	<p>Manages the operation, maintenance and security of an extensive and complex SCADA network, which allows the company to monitor, manage and control deliveries and operating pressures in its pipelines. Also manages the</p>

	<p>planning, development, installation, maintenance and security of the SCADA systems and related real-time systems, along with supporting legacy applications. Performs a variety of functions including supporting roles for the analysis, design, integration and implementation of real-time applications and communication networks. Works closely with Control Center Operations to maintain reliable and secure communications with remote PLCs that monitor and control various pipelines and ensures that reliable historical data is available for reports.</p>
<p>Manager Transportation Services</p>	<p>Manage transportation/ scheduling team responsible for shipper nomination processing, confirmations and allocations of all gas volumes on pipeline. Strategic oversight of scheduling and nominations process including customer interactions vis-à-vis Electronic Bulletin Board (EBB), supports periodic FERC Gas Tariff review to ensure alignment with aforementioned processes, and support of other FERC filings potentially impacting daily scheduling, nominations and general operations. Responsible for imbalance resolution, accuracy of information posted on Electronic Bulletin Board, and Information Posting site. Coordinates daily commercial operational changes across all functional groups as necessary in support of physical pipeline operations.</p>
<p>Managing Director of Commercial, Business Development &amp; Project Execution</p>	<p>Leads marketing and business development for NJR S&amp;T, which includes Adelphia Gateway, manages relationships with current commercial customers and develops new business opportunities. Oversees Project Execution for S&amp;T.</p>
<p>Managing Director of Commercial Operations</p>	<p>Oversees Scheduling, Gas Control and Measurement groups for NJR S&amp;T assets.</p>
<p>Managing Director of Operations</p>	<p>Oversees all NJR S&amp;T operations, which includes Adelphia Gateway, ensuring the safe operation, maintenance and long-term integrity of NJR's S&amp;T assets.</p>
<p>Pipeline Operator</p>	<p>Monitors and controls the movement of natural gas through multiple segments of pipeline on a 24-hour basis from a centralized location in accordance with contractual requirements and consistent with system capabilities, operating characteristics and conditions. Monitors pipeline and facility integrity, and system pressures to maximize efficiency, safety, and quality. Ensures the timely and accurate delivery of product. Participates in the planning, scheduling, and implementation of facility operations, shutdowns, and start-ups pursuant to PHMSA Control Room Management (CRM) 49 CFR Part 192 Transportation of Natural Gas by Pipeline.</p>
<p>Pipeline Settlements</p>	<p>Generates invoices and ensures payment in a timely manner. Reconciles payments with corporate financial system.</p>
<p>Pipeline Technician</p>	<p>Under supervision, applies pipeline operations and maintenance skills to operate, repair, install, troubleshoot, and perform planned maintenance and corrective tasks on equipment such as pipelines, valves, valve actuators, instrumentation and electronic equipment, tubing and fittings, pig traps, and rectifiers. Performs line locates, maintains ROW (right of way) and markings, oversees foreign line crossings and third-party excavations near company pipelines. Operates and maintains assigned equipment in a manner that</p>

	meets operational needs in compliance with company and regulatory requirements. Maintains core operational task qualifications.
President	Responsible for the oversight of Adelphia Regulatory strategy, FERC compliance, nominations, scheduling, and customer relations. Responsible for overseeing programming enhancements to gas management systems and directing NJR corporate FERC regulatory strategies.
Project Manager	Position has responsibility for management and coordination of all technical activities on assigned major engineering projects and programs. Plans, schedules, conducts, and coordinates assigned personnel, vendors and engineering work; monitors work for compliance to project requirements, applicable standards and accepted engineering practices; ensures effective communication and coordination on assigned projects between all departments and all other internal and external participants. Responsible for the overall engineering design integrity and the selected technical solutions resulting in a safe, reliable and cost-effective design which must conform to Federal, State, Local, and Company Codes, Procedures and Standards
SCADA/IT Analyst	Works in a team environment to oversee, maintain and update the company's pipeline Supervisory Control and Data Acquisition (SCADA) system, its network data servers, WAN, PC's, printers and related IT infrastructure to ensure secure and uninterrupted operations. Designs, develops, documents, coordinates and implements changes to the SCADA system to support pipeline operational changes and engineering projects. Ensures that Company IT equipment is maintained and updated as per Company policy. Recommends system changes and upgrades based on new technologies and best practices to maintain secure and optimally operating systems.
SCADA OT Technician	Maintains and updates the company's pipeline Supervisory Control and Data Acquisition (SCADA) system, its network data servers, PCs, printers and related OT infrastructure to ensure secure and uninterrupted operations in support of the Lead SCADA Engineer. Assists with the coordination and implementation of changes to the SCADA system to support pipeline operational changes and engineering projects. Works closely with Control Center Operations and I&E team to maintain reliable and secure communications with remote PLCs that monitor and control various pipelines and ensures that reliable historical data is available for reports. Recommends system changes and upgrades based on new technologies and best practices to maintain secure and optimally operating systems in collaboration with the Lead SCADA Engineer.
Senior Damage Prevention Technician	Responsible for a variety of tasks regarding the front-line defense against 3rd party damage to transmission facilities for natural gas. Oversees and coordinates the Company's One Call program including the scheduling of mark-outs to ensure compliance with One Call Regulations. Ensures that activities such as patrolling, locating, construction inspections, excavation inspections or standby of Company pipelines, appurtenances, compressor stations, and other related transmission facilities are completed within regulatory timeframes and as per Company Procedures. Serves as company liaison for all pipeline encroachments.
Senior Measurement Technician	Responsible for the installation, maintenance, operation and accuracy of the natural gas and/or liquid measurement and control facilities in multiple metering stations. Responsibilities include supporting multiple pipeline

	<p>measurement systems. Meter types in the system include orifice, ultrasonic, and rotary gas measurement. Position also maintains control and automation systems, electronic and pneumatic equipment used in pipeline applications, compressor stations, plant operations and measurement facilities.</p> <p>Understanding and ability to maintain electrical power circuits and equipment. Pipeline operations and maintenance skills are necessary to operate, repair, install, troubleshoot, and perform planned maintenance and corrective tasks on equipment such as pipelines, valves, valve actuators, instrumentation and electronic equipment, tubing and fittings, pig traps, and rectifiers. Operates and maintains assigned equipment in a manner that meets operational needs in compliance with company and regulatory requirements. Maintains core operational task qualifications. Mentors and provides guidance to other technicians.</p>
Senior Pipeline Measurement Analyst	<p>Leads all aspects of Evaluation, Measurement and Verification (EM&amp;V) for Adelphia Gateway, comprised of: measurement integrity including reviewing and editing gas measurement data to ensure accuracy of volumes provided to downstream systems, Lost And Unaccounted For (LAUF) process tracking and mitigation; internal monitoring of various Compliance Programs; KPIs, benchmarking and reporting; budget performance and tracking. Serve as S&amp;T's Subject Matter Expert for all EM&amp;V activities.</p>
Senior Pipeline Operator & Trainer	<p>Responsible for the Operator Qualification (OQ) training, testing, and certification of Operators. Ensures that all training is aligned with pipeline operating procedures and OQ requirements. Maintains all required State and Federal training documentation. Participates in planning, scheduling, and implementation of facility operations, shutdowns, and start-ups pursuant to PHMSA Control Room Management (CRM) 49 CFR Part 192 Transportation of Natural Gas by Pipeline.</p>
Senior Pipeline Technician	<p>Oversees day-to-day field pipeline operations and maintenance activities. Operates, repairs, installs, troubleshoots, and performs planned maintenance and corrective tasks on equipment such as pipelines, valves, valve actuators, instrumentation and electronic equipment, tubing and fittings, pig traps, and rectifiers. Makes decisions in the field to ensure work being performed is to Company standards and as per procedures. Recognizes, reports, and reacts to any abnormal conditions. Responsible for field training of pipeline technicians on all operations and maintenance activities and evaluating their performance.</p>
Senior SCADA OT Technician	<p>Maintains and updates the company's pipeline Supervisory Control and Data Acquisition (SCADA) system, its network data servers, PCs, printers and related OT infrastructure to ensure secure and uninterrupted operations in support of the Lead SCADA Engineer. Assists with the planning, design, development, documentation, coordination, and implementation of changes to the SCADA system to support pipeline operational changes and engineering projects. Works closely with Control Center Operations and I&amp;E team to maintain reliable and secure communications with remote PLCs that monitor and control various pipelines and ensures that reliable historical data is available for reports. Recommends system changes and upgrades based on new technologies and best practices to maintain secure and optimally operating systems in collaboration with the Lead SCADA Engineer.</p>
Senior Project	<p>Manage technical team in the execution of engineering and construction of</p>

Manager	the project. Oversee construction with contractors, landlord and tenants to ensure timely completion within budget. Manage negotiation and documentation of EPC agreements for project. Oversee procurement (if any) to ensure timely completion within budget, oversee the review and approval of electrical and construction engineering plans. Oversees project engineering schedules and forecasts Coordination and prioritization of project resources Coordination and checking of engineering deliverables Monthly project status reports and change orders.
Senior Transportation Services Representative	Responsible for shipper nomination processing, confirmations and allocations of all gas volumes on pipeline. Assist with imbalance resolution as needed. Ensures that information on Electronic Bulletin Board and Information Posting site is accurate and updated each cycle or as needed. Coordinates with Gas Control for all volumes scheduled to flow.
Strategic Analyst	Assists in structuring new business arrangements and evaluating potential growth opportunities for S&T. Supports the management of existing customer relationships and development of new customers and business partners. Supports S&T Leadership by advising on strategic growth opportunities for S&T assets.
Supervisor Engineering	Leads a team responsible for the safe and reliable operation and maintenance of Natural Gas facilities under the direction of the Manager of Engineering & Integrity. Provides supervisory and engineering oversight of transmission pipeline construction projects including engineering, procurement, and construction activities. Accountable for meeting project budget and deadlines. Provides supervisory, engineering and technical support for construction, measurement, compression and gas control areas. Ensures that the pipeline system complies with regulatory standards. Assists in the implementation of integrity management plans. Accurately completes essential system regulatory documentation.
Supervisor Pipeline O&M	Leads a team responsible for the safe and reliable operation and maintenance of Natural Gas Interstate Pipeline facilities. Serves as a role model for safe operations by providing leadership and holding team members equally accountable for safety and adherence to the risk management systems in place. Ensures that applicable employees are adequately trained and qualified to identify hazards and safely carry out duties as required.
Supervisor Operations	Responsible for the overall operation of compressor facilities and ensures that these comply with DOT regulations and available 24/7 to meet system pressure and flow requirements. Maintains strong communication with Operations and Engineering to assist in addressing operational needs. Provides assistance and support to Operations daily and ensures the safe, accurate and uninterrupted flow of natural gas through transmission systems. Oversees maintenance of the compressor fleet with the goal of minimizing downtime and maximizing production. Tracks and performs routine preventative maintenance on all equipment associated with compression (dehydrators, discharge scrubber, recycle scrubber, etc.). Leads a team of skilled mechanical technicians responsible for maintaining, troubleshooting, diagnosing and repairing natural gas engines, compressors, generators and other power-driven equipment in accordance with policies, practices, standards, and programs.



Supervisor Pipeline Operators	Supervises the Pipeline Operators in providing safe, reliable transmission of natural gas in the companies' pipelines. Ensures that all control room procedures are followed in compliance with Adelphia's Control Room Management.
Supervisor Public Awareness & ROW	Directs and supervises the Public Awareness Program. Implements the pipeline's Public Awareness Program in accordance with PHMSA requirements. Oversees Pipeline ROW compliance inspections. Works closely with operations and landowners in negotiating ROSs or other agreements necessary to accommodate the construction, operations, and maintenance of pipelines and related facilities.
Transportation Analyst	Responsible for shipper nomination processing, confirmations and allocations of all gas volumes on pipeline. Assist with imbalance resolution as needed. Ensures that information on Electronic Bulletin Board and Information Posting site is accurate and updated each cycle or as needed. Coordinates with Gas Control for all volumes scheduled to flow.
Vice President	Manages construction and O&M activities. Focuses on safety, compliance, reliability, efficiency, cost management and innovation. Directs employees and contractors in construction activities. Oversees development and implementation of capital spend and maintenance budgets and ensures adherence to budget targets for construction activities.
Vice President NJR S&T	Responsible for the oversight of NJR S&T pipeline assets. Overall accountability for the development and execution of related business strategies, profit and loss, and oversight of budgets. Leads the team that manages NJR's storage and pipeline assets and develops and executes new growth opportunities. Ensures that resources are properly allocated and pipeline assets meet established goals.

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